**Hammerwich Parish Council Minutes**

**19 April 2017**

**In attendance:**

Councillors Wasdell, Mrs Greenway, Campbell, Mrs A. Turnbull, J. Turnbull, Mrs Smith, Mrs Kirkham, Pullen and Place.

**Also in attendance:**

6 Members of the public attended the meeting.

Ellen Bird (Clerk)

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| **1.** | **Apologies for Absence** |
|  | There were none. Councillor Campbell apologised for his late arrival (arrival 8pm) |
| **2.** | **Declarations of Interest** |
|  | Councillor Place declared he was a personal friend of Mr Ho who was standing for election as a Councillor and therefore did not participate in the debate. |
| **3.** | **Election of new Councillors (Candidates Mr D King and Mr W Ho)**  It was proposed by Councillor Mrs Greenway and seconded by Councillor Mrs Kirkham that Standing Orders be suspended to enable the prospective candidates to speak.  Both candidates gave speeches regarding their desire, suitability and qualifications to become Councillors.  It was proposed by Councillor Mrs Greenway and seconded by Councillor Mrs Kirkham that Standing Orders be reinstated.  It was proposed by Councillor Mrs Greenway that both Councillors be appointed to the Council. This was seconded by Councillor Pullen and was approved unanimously by the other Council Members (with Councillor Place abstaining because of declared interest).  **Resolved to appoint Mr Dave King and Mr Wai-Lee Ho as Councillors of Hammerwich Parish Council.**  The new Councillors were welcomed to the Parish Council. |
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| **4.** | **Approval of the Minutes of the meeting held on 15 March 2017** |
|  | It was proposed by Councillor Mrs Greenway and seconded by Councillor Mrs Turnbull that the minutes of the meeting on 15 March 2017 be approved as a correct record. They were signed by the Chairman.  **Resolved to approve the minutes of 15 March 2017 as a correct record** |
| **5.** | **Matters Arising** |
|  | **Post Office**  No one had any further information regarding the Ashmole Club's work on the Post Office proposals or the noise abatement order faced by the Club.  **Burtwood Road/Overton Lane**  It was noted that the clerk had reported this issue. |
| **6.** | **Chairman's Announcements**  There were none. |
| **7.**  **a)** | **Hospital Road Playing Fields**  **Play Equipment Fire**  Councillors noted that there had been discussions with site clearance companies, the insurance company and Lichfield District Council with regard to the play equipment that had been burnt down on the Hospital Road park.  **Resolved that the clerk ask permission of the insurance company to clear the site prior to asking the cheapest quote to complete the work.** |
| **b)** | **Signing of documents relating to the lease of land to Burntwood dragons at Hospital Road playing Fields**  (Councillor Campbell arrived)  It was proposed by Councillor Mrs Greenway and seconded by Councillor Place that Mrs Bird (Clerk) and Councillor Wasdell as Chairman sign the relevant legal paperwork on behalf of the Parish Council.  **This was resolved unanimously . The documents were signed and the Clerk was asked to send the documents back to the solicitors.** |
| **8.** | **Greenbelt**  Members thanked Councillor Turnbull for the draft response to the Greenbelt consultation on behalf of the Council.  It was noted that a public meeting had been arranged at Erasmus Darwin School on Friday 28 April.  It was noted that the Clerk was to send a press release regarding the public meeting.  Councillor Campbell reported that he had not had a response from officers at Lichfield District Council regarding sending a representative to the meeting.  **Resolved**  **a) to ask Councillor Pullen to speak with officers at Lichfield District Council regarding sending a representative to the Public Meeting and;**  **b) for Councillors to send any further comments on Councillor Turnbull's proposed consultation response by Monday 24 April, and;**  **c) for the Clerk to make any agreed amendments and to send to the agreed text to the consultation response team.** |
| **9.** | **Updates** |
| **a)** | **Neighbourhood Plan**  There was nothing further to report on the Neighbourhood Plan. |
| **b)** | **Post Office** |
|  | There was nothing further to add to the matters arising update. (see minute number 5 above). |
| **10** | **Planning** |
| **a)** | **17/00394/FUL**  Councillors had no comments on this application. |
| **11** | **Parks and Open Spaces** |
| **a)** | **Oakfield Park**  The Chairman reported that the trees had been cut back in the Park. The original complainant said the tree that was causing him the problem had not been cut back however the Chairman had met onsite with the complainant, the tree surgeons and Mr Coulson and they did not agree with his complaint. |
| **b)** | **Stile Coppice Lane**  The Chairman asked that the Council approve in principle that Mr Coulson complete works on the stile at Coppice Lane and that reasonable costs would be accommodated for this work. |
| **c)** | **Quad Bikes on the Triangle**  Councillors discussed the complaints regarding quad bikes being used on the Triangle.  **Resolved**  **a) to ask the clerk to contact the Police Partnership Manager regarding whether they were aware of any issues, and;**  **b) to ask Councillor King to contact the complainants regarding the Quad Bikes to understand when the problem was occurring and;** |
| **12.** | **Highways and Footpaths** |
| **a)** | **Puddle opposite Cricket Ground**  **Resolved to ask the Clerk to chase the Cabinet Member for Highways and Councillor Smith regarding this issue.** |
| **b)** | **Hall Lane Hammerwich**  It was noted that Hall Lane Hammerwich was to close in the imminent future for works that were scheduled to take 1-2 days. |
| **c)** | **Potholes Hanney Hay Road/Meerash Lane**  Councillors asked the Clerk to report the Potholes on Hanney Hay Road and Meerash Lane. |
| **13.** | **Public Participation** |
|  | It was proposed by Councillor Mrs Greenway and seconded by Councillor Mrs Kirkham that Standing Orders be suspended.  There was none.  **Resolved to reinstate Standing Orders.** |
| **14.** | **Correspondence** |
|  | The Councillors noted the correspondence received and sent since the last meeting which was reported by the Clerk.  **Resolved to note the correspondence received and sent since the last meeting.** |
| **15.** | **Finance** |
| **a)** | **Accounts for Payment**  The balance of the Community Account ( Statement for 10 March to 07 April 2017) is £34,674.98  The Parish Council are asked to approve the following payments at their meeting on 19 April 2017:   |  |  |  |  | | --- | --- | --- | --- | |  | Cost | Invoice No | Cheque Number | | Clerk's Wages April 2017 | £384.43 | EB1/17/18 | 100987 | | Clerk's Expenses April 2017 | £29.46 | EB2/17/18 | 100988 | | Lichfield District Council Removal Dog Fouling | £25.03 | M0007454408 | 100989 | | ACME Tree Surgeons Oakfield Park Work (Complaint Elmhurst Road) | £1500 | AC2339 | 100990 | | Hammerwich WI Room Hire | £63 | 011 | 100991 | | Angela Turnbull (reimbursement for 1000 leaflets regarding greenbelt development) | £43.99 | - | 100992 | | Lichfield District Council (Nominal Rents) | £1 | P0000050640/017 | 100993 | | Groundwork UK (End of grant pay back for Neighbourhood Plan grant) | £1446 | **Grant Ref: NPG-02604** | 100994 |   **Resolved**  **a) to approve the Accounts for payment detailed above, and;**  **b)to add an additional payment for the Erasmus Darwin Academy for room hire for £90 (Cheque Number 100995)** |
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| **16.** | **Items for future meetings** |
|  | * Speedwatch - future locations to include Highfields Road.   **Resolved to add the above item to a future agenda.**  **It was noted that the Annual Meeting would be held at 7pm on 17 May prior to the next ordinary meeting.** |

Meeting ended 9.30pm